

Total No. of Pages : 02

Total No. of Questions : 09

BBA (RD) (2018 Batch) (Sem.-3)
HUMAN RESOURCE MANAGEMENT
Subject Code : BBARD-301-18
M.Code : 76816

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. **SECTION-A is COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTION-B** consists of **FOUR** Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains **TWO** questions each, carrying **TEN** marks each.
4. Student has to attempt any **ONE** question from each Sub-section.

SECTION-A

- 1. Write briefly :**
- a) Define Human Resource Planning.
 - b) Significance of HRM
 - c) Job Rotation
 - d) Career Planning
 - e) Transfer vs. Promotion
 - f) Profit Sharing
 - g) Fringe benefits
 - h) ESOP
 - i) Structured interview
 - j) Human Resource Inventory

SECTION-B

UNIT-I

2. Define Human Resource Management. Discuss its nature and scope.
3. Discuss the problems in human resource planning. How can these problems be overcome.

UNIT-II

4. Critically discuss the various sources of recruitment of employees.
5. Briefly explain various techniques of job design.

UNIT-III

6. Explain the methods of training in brief.
7. Explain the steps in career development.

UNIT-IV

8. State the significance of performance appraisal. Discuss the MBO technique of performance appraisal.
9. Discuss the merits and demerits of time rate method of wage payment.

NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.