

Roll No.						Total No. of	Pages :	02
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Total No. of Questions: 09

B.Sc.(MLS) (2014 to 2017) (Sem.-3) COMMUNICATION SKILLS

Subject Code: BMLS-301 M.Code: 70464

Time: 3 Hrs. Max. Marks: 60

## **INSTRUCTIONS TO CANDIDATES:**

- 1. SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.
- 2. SECTION-B contains FIVE questions carrying FIVE marks each and students have to attempt any FOUR questions.
- 3. SECTION-C contains THREE questions carrying TEN marks each and students have to attempt any TWO questions.

### **SECTION-A**

# 1. Write briefly:

- a. Define Communication.
- b. Talk about the role played by communication in building a strong relationship.
- c. One way communication.
- d. Requirements to become a good reader.
- e. Barriers to listening.
- f. Why is feedback important?
- g. Qualities of a good orator.
- h. Speech sounds.
- i. How to have an effective talk?
- j. How does phonetics play an important role in speech therapies?

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### **SECTION-B**

- 2. Talk about the importance of two way communication highlighting it's effects on communicators.
- 3. Describe one model that renders effective reading.
- 4. Talk about effective listening skills.
- 5. What do you understand by audio-visual aids? Explain in context of speech skills.
- 6. Talk about steps to technical report writing.

## **SECTION-C**

- 7. What are the techniques to overcome barriers to communication?
- 8. What do you understand by public speaking?
- 9. What is a presentation? Talk about tips to make a successful presentation.

NOTE: Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.

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