Seat No.: _____                    Enrolment No._____

# GUJARAT TECHNOLOGICAL UNIVERSITY
### B.PHARM – SEMESTER – 1- EXAMINATION –WINTER - 2018

**Subject Code:210002**                    **Date: 11/01/2019**
**Subject Name: Basic Computer Applications**
**Time:10:30 AM TO 01:30 PM**                **Total Marks: 80**

**Instructions:**
    **1. Attempt any five questions.**
    **2. Make Suitable assumptions wherever necessary.**
    **3. Figures to the right indicate full marks.**

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|---|---|---|---|
| **Q.1** | **(a)** | Define computer and give classification of it. | **06** |
| | **(b)** | Write a note on ACROBAT. | **05** |
| | **(c)** | Give shortcut key for following fuctions:<br>1. Refresh    2. Print    3. Rename    4. Find and Replace    5. Slide show | **05** |
| **Q.2** | **(a)** | Write a note on start menu. | **06** |
| | **(b)** | Discuss various pharmaceutical websites. | **05** |
| | **(c)** | Write a note on computer virus. | **05** |
| **Q.3** | **(a)** | What is networking & internet? Give components of network. | **06** |
| | **(b)** | Explain various input and output devices. | **05** |
| | **(c)** | Write a note on T-test and ANOVA. | **05** |
| **Q.4** | **(a)** | Write note on paragraph formatting. | **06** |
| | **(b)** | Explain MS Access. | **05** |
| | **(c)** | Explain Recycle bin. | **05** |
| **Q.5** | **(a)** | Draw the window of MS Excel. | **06** |
| | **(b)** | What is operating system and give classification of it. | **05** |
| | **(c)** | Explain CHEMDRAW. | **05** |
| **Q. 6** | **(a)** | Give component and working of email. | **06** |
| | **(b)** | Explain internal and external command of file and directory management in DOS. | **05** |
| | **(c)** | Explain line chart and pie chart. | **05** |
| **Q.7** | **(a)** | Write a note on MS PowerPoint. | **06** |
| | **(b)** | Explain mail merge. | **05** |
| | **(c)** | Draw the screen of MS outlook. | **05** |

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