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		M	ВА	II Se	emes	ter F							olementary) - January, 2018	
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. 111	ie: -	3 Hours			Δ	nsw	er ()N	ΕO	nest	ion	fro	Max Mar m each Unit	KS: 70
						All	l Qu	est	tions	s Ca	rry	Equ	ual Marks	
		A	ll pa	arts	of 1	the d	ques	tio	n m	nust	be	ansv	wered in one place only	
									Ţ	JNI	Γ –	Ι		
1.	(a)	What are	the t	typic	cal fr	uncti	ons	of a	a hui	man	reso	urce	manager?	
(b) Define job rotation and list out its advantages and disadvantages.											disadvantages	[7M]		
2.														[• 1 • 1
	(a) What is job design and enumerate the benefits of job design in TIAM. [7]													
	(b)	b) Define is job rotation and write about some facts of job rotation and briefly explain done?												
														[7M]
										UN	IT -	- II		
3.		Define recruitment and write a comprehensive account of selection process. What are the principal interviewer biases that recruiters should be aware of?												
4.) What does a realistic job preview provide? Summarize its advantages for the employer.) Explain about common selection errors that recruiters need to avoid.												
										UN	[T -	- III	I	
5.	(a)	Define training and development and briefly write about training, education and development.												
	(b)	What is tr	ainii	ng p	roce	ss? \	Vrite	e ab	oout	man	ager.	nent	t of training function.	[7M]
6.	(a)	What area	s sh	ould	ado	lress	a co	mp	rehe	ensive	e tra	ining	g strategy?	[7M]
	(b)	b) Justify the statement: "A thorough and accurate assessment of needs must precede the design a training intervention so that it can assist managers in improving the areas that need it most [7M]												



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UNIT - IV

7. (a) What are the general and specific goals of performance appraisals? [7M](b) What are the modern or future oriented performance appraisal methods? Write about assessment [7M]8. (a) What is the need of career planning and mention objectives of career planning. [7M](b) What is career planning and list out its characteristics? [7M]UNIT - V 9. (a) Discuss briefly how the following aspects improve the quality of work life [7M]i. Recognition of work life issues. ii. Commitment to improvement. (b) What is a conflict? Why does it arise and how is it resolved? [7M]i. Settlement of industrial disputes ii. Minimum wages

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(b) Write elaborately on causes of grievances.

[7M]