

**HOSPITAL ADMINISTRATION**  
**HUMAN RESOURCES MANAGEMENT IN HEALTHCARE**  
**(Revised Scheme)**

**Q.P. CODE: 8367**

Your answers should be specific to the questions asked.

Draw neat, labeled diagrams wherever necessary.

**LONG ESSAY****2 X 20 = 40 Marks**

1. Describe the challenges in human resource management in the recent times and how you can overcome these challenges.
2. What is performance appraisal? Describe the different methods of performance appraisal.

**SHORT ESSAY (Answer any six)****6 X 10 = 60 Marks**

3. Describe the qualities required for a human resource manager.
4. Describe the process of recruitment and selection.
5. What is job designing? Why human resource planning is important for an organization?
6. Explain the different methods of Training. Why evaluation of training is important.
7. Explain the grievance settlement mechanism with a note on causes of grievance.
8. What are the factors that lead to accidents? How can they be prevented?
9. Which are the different types of incentive schemes for employees?
10. Explain promotions and transfer of employees.

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