



**HOSPITAL ADMINISTRATION**  
**HOSPITAL PLANNING AND OPERATIONS MANAGEMENT**

**Q.P. CODE: 8722**

Your answers should be specific to the questions asked.  
Draw neat, labeled diagrams wherever necessary.

**LONG ESSAY**

**1 X 20 = 20 Marks**

1. Role and functions of Hospital administrator in planning a hospital. Write a note on classification of hospitals. Briefly explain the steps involved in hospital planning.

**SHORT ESSAY (Answer any Seven)**

**7 X 10 = 70 Marks**

2. Equipment repair and maintenance
3. Planning of outpatient services
4. What is Drug and Therapeutic Committee? What are the functions of the committee? Write a note of storage of drugs.
5. Plan and design of blood bank services
6. Role of governing board
7. Zoning in OT
8. What are the different types of laundry services? Discuss the advantage and disadvantage of each laundry service.
9. Planning and designing of radiology department.

**SHORT ANSWERS (Answer any Five)**

**05 X 02 = 10 Marks**

10. What is medical record? Mention the components of medical record.
11. Prevention of engineering hazards
12. Types of ambulances
13. Define CSSD
14. Cafeteria service - staffing for 300 and 500 bedded hospital
15. Functional areas of mortuary

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