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Total No. of Pages : 02

Total No. of Questions : 18

B.Tech. (ME) (2012 Onwards) (Sem.-7)
HUMAN RESOURCE AND MANAGEMENT
Subject Code : HU-251/252/DE-13/ME-25
M.Code : 54067

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.
2. SECTION-B contains FIVE questions carrying FIVE marks each and students have to attempt ANY FOUR questions.
3. SECTION-C contains THREE questions carrying TEN marks each and students have to attempt ANY TWO questions.

SECTION-A**Answer briefly :**

1. What is the role of education and training for employees of industry/organizations?
2. What is the need of discipline in organizations?
3. What do you mean by motivation of employees?
4. How safety aspects affect the job satisfaction?
5. Define the term job evaluation.
6. What are the effects of industrial disputes?
7. Explain the purpose of collective bargaining.
8. How industrial tribunals are helpful in solving industrial disputes?
9. Differentiate between formal and informal communication.
10. What safety precautions are to be taken in case of fire?

SECTION-B

11. Describe the objectives of workers participation in management and discuss the types of worker's participation.
12. Explain the type of disciplinary actions and penalties that can be taken by management against the employees in maintaining the discipline in organizations.
13. Explain the guidelines of Minimum Wages Act 1961.
14. What fringe and retirement terminal benefits are provided by industry to its employees? Explain in brief.
15. What do you mean by industrial relations and labour relation? Explain the functions of trade unions.

SECTION-C

16. What is the importance of strengthening employee and employer relationship? How a redressal system can be established in industry to address the employee grievances?
17.
 - a) What is the role of HRM in improving operational capabilities of the organizations?
 - b) Define labour turnover and explain the causes and cost of labour turnover.
18. Describe the selection process in detail for the recruitment of the right person for the right job in an organization.

NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.