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Total No. of Pages : 02

Total No. of Questions : 16

B.Com. (2013 to 2017 Batch) (Sem.-3)

HUMAN RESOURCE MANAGEMENT

Subject Code : BCOP-305

M.Code : 22017

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.
2. SECTION-B contains SIX questions carrying TEN marks each and students have to attempt any FOUR questions.

SECTION-A**Write briefly :**

1. Discuss the scope of HRM.
2. Define Job Description.
3. What is the process of recruitment?
4. Define Wage.
5. Explain the ways of effective transfer.
6. Explain the difference between placement and induction?
7. Define Employee Counselling.
8. Differentiate between training and development.
9. What are basis of promotion
10. What is the factors affecting manpower planning?

SECTION-B

11. Discuss the objectives of HRM and explain the functions and scope of HRM in an organization.
12. Define Recruitment and identify the various factors which affect recruitment policies and programmes.
13. What kinds of training are given to the employees to make them more particular at the job and standardized in working with different conditions?
14. Discuss the traditional methods of performance appraisal. How far these methods relevant in present day organizations?
15. Why most of the employers offer fringe benefits to their employees, are these benefits help the organizations in any way. Discuss.
16. Discuss the process of grievance handling.

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NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.