

Q.P. CODE: 402010**Reg. No:****Final Year B.Sc Nursing Degree Regular/Supplementary Examinations
September 2019****Management of Nursing Service and Education****Time: 3 Hrs****Max. Marks: 75**

- Answer all questions
- Draw diagram wherever necessary

Essays**(2x15=30)**

1. Define recruitment. Explain different steps in selection process. Explain the advantages and disadvantages of promotion as an internal source of recruitment. (2+7+6)
2. Differentiate between administration and management. List down the principles of administration by Henry Fayol. Explain the steps of planning. (2+7+6)

Short Notes**(5x5=25)**

3. Guidance and counselling
4. Importance of public relations in nursing administration
5. Master rotation plan
6. Indian Nursing Council
7. Nursing audit

Enumerate the following**(5x2=10)**

8. Four principles of organization
9. Four methods of patient care assignment
10. Four ethical concepts related to nursing
11. Four qualities of a leader
12. Four principles of adult learning

Differentiate between**(5x2=10)**

13. Incremental budget and zero based budget
14. Job description and job specification
15. Malpractice and negligence
16. In service education and continuing education
17. Bench marking and Gantt chart