

Roll No.

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Total No. of Pages : 02

Total No. of Questions : 09

BBA (RD) (2018 Batch) (Sem.-3)
HUMAN RESOURCE MANAGEMENT
Subject Code : BBARD-301-18
M.Code : 76816

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. **SECTION-A is COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTION-B** consists of **FOUR** Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains **TWO** questions each, carrying **TEN** marks each.
4. Students have to attempt any **ONE** question from each Sub-section.

SECTION-A**Q1 Explain briefly :**

- a) Importance of HRM
- b) Factors Affecting HRP
- c) Process of HRP
- d) Methods of collecting job analysis information
- e) Sources of Recruitment
- f) Placement
- g) Types of Training
- h) Methods of Wage
- i) Industrial Relations
- j) Fringe Benefits

SECTION-B

UNIT-I

- Q2 What is the scope of HRM and what are the new trends in HRM due to globalization?
- Q3 What is the short-term and long-term human resource planning? What are the problems encountered while human resource planning and how the organizations are able to tackle them?

UNIT-II

- Q4 What are the features of a good recruitment policy and what are the prerequisites for a good recruitment policy?
- Q5 What are the various kinds of interview techniques used by the organizations to recruit and select the employees?

UNIT-III

- Q6 What is training need assessment? Describe in detail the various methods of assessing training needs.
- Q7 Explain the process of systems approach in creating career development programme.

UNIT-IV

- Q8 What are the traditional methods followed by the company for appraisal, how they differentiate from the present method of appraisal?
- Q9 Define Compensation. What are the various aspects to be looked into while designing a compensation system for an organization?

NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.