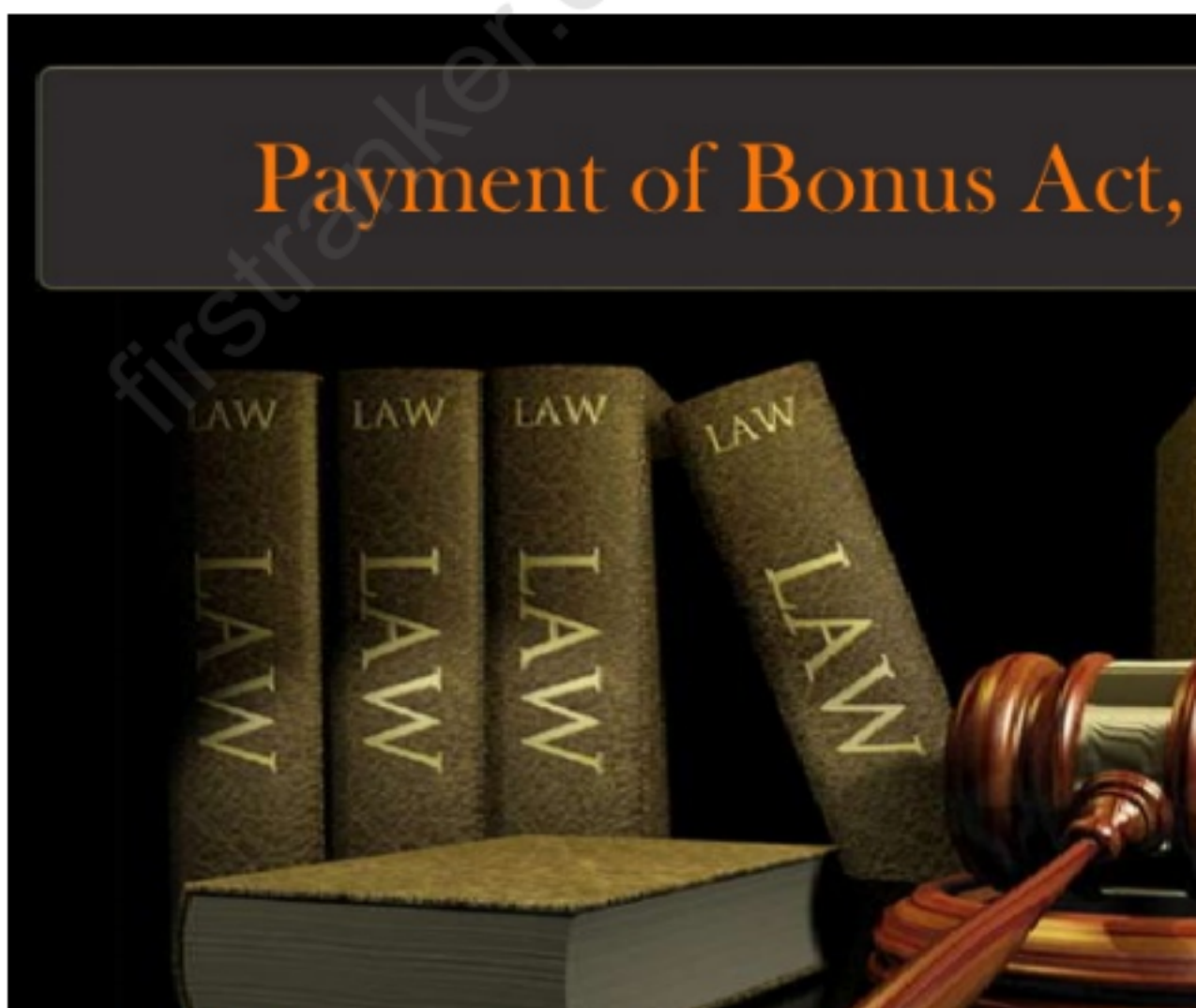


Payment of Bonus Act,



Objective

“An Act to provide for the payment of bonus to persons employed in certain establishments on the basis of productivity or on the basis of production and for matters connected therewith.”

Applicability

- Every factory or an establishment employing not less than 20 employees during an accounting year.
- Establishments once covered by this act will continue to be covered even if the number of employees falls below 20 subsequently.

Employee?

- Any person other than Apprentice engaged for hire or reward.
- Includes Supervisors, Managers, Administrative staff
- Person who has worked for more than 30 days in an accounting year
- Person with a maximum salary of \$10,000 per month

Important Calcula

- Employees drawing salary up to Rs. 3500 per month are eligible for bonus. If salary is more than Rs. 3500, salary will be limited to Rs. 3500 for the purpose of calculation for bonus.
- Maximum of 20% and minimum of 8% of salary can be paid as bonus.
- Maximum amount of payable bonus is limited to Rs. 84000. ($3500 \times 20\% \times 12$)

Payment of Bonus Source of Money

- Gross Profit – Allowable Deductions = Available Surplus
- 60% of Available Surplus = Allocable Surplus
- Bonus to be paid irrespective of the availability of Allocable Surplus
- Bonus to be paid within maximum period of 3 months

Set On

- Case when allocable surplus is less than total Bonus payments calculated, the maximum of 20% of salary is paid and the excess amount is carried forward as Set On to the next accounting year.
- The excess amount is carried forward as Set On to the next accounting year.
- Amount carried forward to the next accounting year of and including the fourth accounting year.

Set Off

- Case when there is no available surplus in not e meet minimum Bonus payment
- The balance amount is carried the next accounting year to the next bonus payments.
- Set Off amount carried forward maximum of and including 4 year.

Special provision New Establishment

- No compulsion on payment of bonus in the first 5 years of establishment.
- Bonus to be paid necessarily on the basis of making accounting years
- 6th Year- Set On & Set Off to be made for the 5th and 6th years
- 7th Year- Set On & Set Off to be made for 5th, 6th & 7th years

Contracting On

A contract signed between a
and an employee provision
payment of bonus as per
Act stand void.

Every employee eligible under
has to be paid Bonus.

Recovery of Bonus Due to Employer

- In case of unpaid due bonus of employee who is no longer in employment
- Employee or person authorized by him may apply for the recovery of bonus
- In case of death of employee his legal heirs may apply for collection
- Application to be made to appropriate authority
- If accepted by the government the bonus is recovered from employer

Forfeiture of Bonus

Bonus of an employee can be forfeited if the employee has been dismissed on the ground of

- Fraud
- Theft
- Misappropriation
- Sabotage of property of the employer

Section 9 of the Bonus Act gives the following provision

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