



[LJ 835]

**AUGUST 2016**

Sub. Code: 4895

**POST BASIC BACHELOR OF SCIENCE IN NURSING  
DEGREE EXAMINATION  
SECOND YEAR – NON SEMESTER  
PAPER V – INTRODUCTION TO NURSING ADMINISTRATION**

*Q.P. Code : 684895*

**Time : Three hours**

**Maximum : 75 Marks**

**I. Elaborate on:**

**(2 x 15 = 30)**

1. a) Define staffing.  
b) State the objectives of staffing in nursing.  
c) Explain about recruitment process for nursing staff for 200 bedded hospital.
2. a) Discuss about the factors affecting the Quality of nursing care.  
b) Describe about Quality Control.  
c) Nursing audit – explain.

**II. Write notes on:**

**(5 x 5 = 25)**

1. Leadership skills.
2. Cost effectiveness.
3. Staff welfare.
4. Factors to be considered for calculating nurse-patient ratio.
5. Methods of report.

**III. Short answers on:**

**(10 x 2 = 20)**

1. Write about four factors influencing good ward management.
2. Write the functions of hospital.
3. Define evaluation & list its types.
4. Write four practices essential for effective discipline.
5. Define conflict.
6. Define personnel management.
7. List down any 4 methods of inventory control.
8. Define collective bargaining.
9. Define Job description.
10. Write the qualities of a supervisor?

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