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## **GUJARAT TECHNOLOGICAL UNIVERSITY**

BE - SEMESTER- I & II (NEW) EXAMINATION - WINTER 2019

Subject Code: 2110002 Date: 13/01/2020

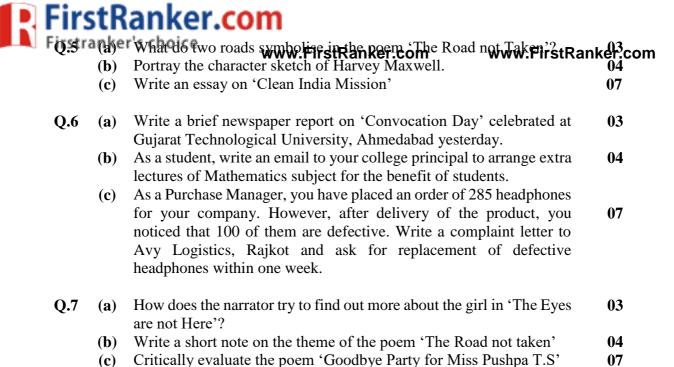
**Subject Name: Communication Skills** 

Time: 10:30 AM TO 01:00 PM Total Marks: 70

## **Instructions:**

- 1. Question No. 1 is compulsory. Attempt any four out of remaining Six questions.
- 2. Make suitable assumptions wherever necessary.
- 3. Figures to the right indicate full marks.

Q.1		Objective Question (MCQ)	Mark
	(a)	Objective Questions (MCQ)	07
	1.	Find out mismatch word among following: Modern, Contemporary,	
	2	Latest, Obsolete.	
	2.	How many people in your family? (is there, there are, are there)	
	3.	Mohit English, Hindi and Gujarati languages. (speak, speaks)	
	4.	Which is the correct spelling? (i) necessary (ii) necessary (iii) necessary	
	5.	People in many villages don't have to electricity. (access,	
		excess)	
	6.	In an email, CC means (cover copy, carbon copy, certified	
	_	copy)	
	7.	The Eyes are not Here is a short story written by (i) Nissim Ezekiel (ii) Robert Frost (iii) Ruskin Bond.	
		Ezekiei (ii) Robert Plost (iii) Ruskiii Bolid.	
	<b>(b)</b>	State if the following statements are True or False. If the statement is	07
	()	false then write the correct statement.	
	1.	'Feedback' is not important in communication process.	
	2.	Skimming reading technique is used for when we read for pleasure.	
	3.	A good listener can inspire and motivate himself/herself for listening.	
	4.	Harvey Maxwell is a character occurs in 'The Road not Taken'	
	5.	'Goodbye Party for Miss Pushpa T.S' is a very good short story written by Ruskin Bond.	
	6.	Proxemics is the study of communication done through the use of	
	7	space.	
	7.	There is no difference between hearing and listening.	
Q.2	(a)	What is the importance of 'Feedback' in communication process?	03
~·-	(b)	Differentiate between 'hearing and listening'.	04
	(c)	What is communication? Explain process of communication with its	07
		diagram.	
Q.3	(a)	Write a short note on any one (i) proxemics (ii) kinesics.	03
	<b>(b)</b>	"Organizing content and preparing an outline plays an important role	04
	(e)	in presentation". Explain. Write a detail note on traits of a good listener.	07
	(c)	write a detail flote oil traits of a good fisteller.	U/
Q.4	(a)	Define the purpose of presentation.	03
Ç	(b)	Explain any two barriers to effective communication.	04
	(c)	Discuss in detail various techniques of reading with examples.	07



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