BCom (Computers) III year V Semester
Computerised Accounting
Question Bank

UNIT I: Maintaining charts of Accounts in ERP
1. What is Tally software ?
2. What is company creation? Discuss the steps of company creation.
3. Give a brief introduction to ERP and importance.
4. Explain about Mouse/Keyboard Conventions.
5. Explain about shut a company, select company and alter company.
6. Explain about company feature and configuration.
7. Explain in detail about Ledger –Group, Ledger creation, Ledger deletion.
8. Explain the process of single group creation and multi group creation.

UNIT II: Maintaining stock Keeping units (SKU)
1. What is stock group, stock item and Godown.
2. Explain in detail about Inventory Masters in ERP
3. Discuss about Creating Inventory Masters.
4. Discuss about opening balance in ERP stock category.
5. Explain about ERP reports.

UNIT III: Recording Day to day Transaction in ERP
1. Discuss various source documents in vouchers.
2. Discuss in detail about various accounting vouchers.
3. Explain debit note and credit note.

UNIT IV: Accounts Receivable and Payable Management
1. Discuss about accounts payables and receivable.
2. Explain in details about maintaining bill wise details.
3. Discuss about stock category report.

UNIT V: MIS Reports
1. What is MIS report in ERP?
2. What are the features of MIS? Explain.
3. Discuss advantages of MIS.
4. Discuss about various MIs reports in Tally.
5. Write short notes on :
   a) Trial balance
   b) Profit & loss account
   c) Balance sheet
   d) Receipts & payments account
   e) Purchase & sales register.

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