

# Rajiv Gandhi University of Health Sciences, Karnataka

II Year B.Sc. Nursing (PC) Degree Examination – OCT-2019

**Time: Three Hours**

**Max. Marks: 75 Marks**

## INTRODUCTION TO NURSING ADMINISTRATION

(RS-3 & RS-4)

**Q.P. CODE: 1745**

Your answers should be specific to the questions asked

Draw neat, labeled diagrams wherever necessary

### LONG ESSAYS (Answer any Two)

**2 x 10 = 20 Marks**

1. a) Explain the classification of hospital  
b) Describe the functions of a hospital. (5+5)
2. a) Define supervision.  
b) Explain the techniques of supervision. (2+8)
3. a) Define budget.  
b) Explain briefly different types of budget.  
c) Describe the essential requisites that the nursing administrator has to keep in mind while preparing a budget. (2+4+4)

### SHORT ESSAYS (Answer any Seven)

**7 x 5 = 35 Marks**

4. Enlist the merits and demerits of team nursing.
5. Explain briefly the sources of staff recruitment.
6. Describe the role of a nurse in material management.
7. Describe the characteristics of planning.
8. Explain briefly the various methods of training the staff.
9. Describe different types of standards to direct and control the nursing actions.
10. Explain the purposes of patient record.
11. Explain the types of leadership.
12. Explain the factors affecting the quality of patient care.

### SHORT ANSWERS

**10 x 2 = 20 Marks**

13. Write the meaning of *Espirit de corps*.
14. Define nursing audit.
15. Define VED analysis.
16. List the staff welfare services.
17. Explain the meaning of control.
18. List the components of staff development programme.
19. Differentiate centralization and decentralization.
20. Management by objectives
21. Write the meaning of job analysis.
22. List the qualities of a team leader.

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