

[LO 835]

**FEBRUARY 2019**

Sub. Code: 4895

**POST BASIC BACHELOR OF SCIENCE IN NURSING  
DEGREE EXAMINATION****SECOND YEAR – NON SEMESTER****PAPER V – INTRODUCTION TO NURSING ADMINISTRATION***Q.P. Code: 684895***Time : Three Hours****Maximum : 75 Marks****I. Elaborate on:****(2 x 15 = 30)**

1. a) Define Material Management.  
b) Write about objectives and responsibilities of nursing personnel in material management.
2. a) Define Staffing.  
b) Write about the steps in selection and appointment process.

**II. Write notes on:****(5 x 5 = 25)**

1. Nursing Audit.
2. Principles of Supervision.
3. Public Relations.
4. Group Dynamics.
5. Cost Effectiveness.

**III. Short answers on:****(10 x 2 = 20)**

1. Define informed consent.
2. Define management.
3. List down four principles of delegation.
4. Define collective bargaining.
5. List down four factors affecting in In-service Education.
6. List down four methods of reporting.
7. Define nursing protocol.
8. Mention the evaluation tools.
9. What are different types of hospitals?
10. Write down four methods of conflict resolution.

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