

Code: 9FHS102**MCA I Semester Supplementary Examinations May 2016****ENGLISH LANGUAGE COMMUNICATION SKILLS**

(For students admitted in 2010, 2011, 2012, 2013, 2014 & 2015 only)

Time: 3 hours

Max. Marks: 60

Answer any FIVE questions
All questions carry equal marks

- 1 (a) Write one-word substitutes for the following sentences:
 - (i) Fear of water.
 - (ii) The study of plants.
 - (iii) One who hates mankind.
 - (iv) One who knows everything.(b) Write the antonyms for each of the following words:
 - (i) Equality.
 - (ii) Meagre.
 - (iii) Liberty.
 - (iv) Encourage.(c) Use the following idioms/phases in your own words:
 - (i) Blow one's own trumpet.
 - (ii) Put off.
 - (iii) Bag and baggage.
 - (iv) Make up one's mind.
- 2 What is communication? Describe the barriers of communication in detail.
- 3 "Oral communication is more advantageous than written communication". Discuss.
- 4 'Language plays a vital role in presentation'. How do you justify this statement?
- 5 Write short notes on the following:
 - (a) Campus interviews.
 - (b) On-site interviews.
 - (c) Telephonic interviews.
- 6 What do you understand by the term appropriateness in writing? Give two examples.
- 7 Suppose you want to take a car loan from State Bank of India. Write a letter to the Branch Manager, SBI branch of your locality requesting him to send all the information related to car loans by SBI.
- 8 What is a report? How many types of reports are there? Write briefly about the types of reports.
