

**[AHS 0321]****MARCH 2021****Sub. Code: 1733****(AUGUST 2020 EXAM SESSION)****B.Sc. MEDICAL RECORD SCIENCE****FIRST YEAR (Regulations 2015-2016 & 2018-2019)****PAPER III – MEDICAL RECORD SCIENCE*****Q.P. Code : 801733*****Time: Three hours****Answer ALL Questions****Maximum: 100 Marks****I. Elaborate on:****(3 x 10 = 30)**

1. Explain four types of Ambulatory Care Services.
2. Explain Source Oriented and Problem Oriented Medical Records.
3. Explain Record Management. What are the four basic components of Emergent Management?

**II. Write notes on:****(8 x 5 = 40)**

1. Define the following:  
(a) Straight Numeric Filing system. (b) Terminal Digit Filing system.
2. What are the Duties and Responsibilities of Medical Record Professional?
3. Explain the advantages Centralized and Decentralized Filing system.
4. Write about Essential Characteristics of the Hospitals.
5. Elucidate the Legal Potentials of Medical Records.
6. Explain the Medical Records and Brief its uses and values.
7. Define the following:  
(a) Nurse notes (b) Doctors orders (c) MLC register
8. Write short notes on JCAHO ten steps.

**III. Short answers on:****(10 x 3 = 30)**

1. Explain the values of Medical Records.  
(a) To the patient (b) To health care providers.
2. Define terms Morbidity and mortality.
3. Mention the types of Record Storage Equipments.
4. Define the following:  
(a) Census (b) Inpatient admission.
5. Color coding of Record Folders.
6. Define Retention of the Records.
7. Write short notes on Consultation Reports.
8. Describe the Unit Records.
9. Give three basic rules from Form Design Rules.
10. Give the formula for calculation of the following:  
(a) Length of stay (b) Bed turn over Rate (c) Autopsy Rate.

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