

CT Inst. of Engg

Roll No.

Total No. of Pages : 02

Total No. of Questions : 07

BBA (Sem.-2)

HUMAN RESOURCE MANAGEMENT

Subject Code : BB-204 (2007 to 2011 Batch)

Paper ID : [C0210]

Time : 3 Hrs.

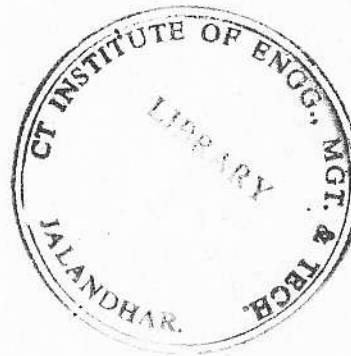
Max. Marks : 60

INSTRUCTION TO CANDIDATES :

1. SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.
2. SECTION-B contains SIX questions carrying TEN marks each and students has to attempt any FOUR questions.

SECTION-A**I. Write briefly :**

- a. Differentiate between job enrichment and job enlargement.
- b. What do you mean by job specification?
- c. What are the major merits of employment tests?
- d. What are the major causes of transfers in an organisation?
- e. What are the basic features of a sound promotion policy?
- f. Distinguish between training and development.
- g. What do you understand by 'Role Playing'?
- h. What is meant by placement?
- i. What do you mean by participative management?
- j. Distinguish between job evaluation and merit rating.

**SECTION-B**

2. What is the importance of human resource management in modern day organisations? Discuss the important challenges facing managers in the future.
3. What is job analysis? Briefly describe the various methods of job analysis and the information relating to job analysis.
4. What are the various external recruitment sources and their merits and demerits.
5. What is the difference between wages and salaries? Discuss the theories of determining wages in industry.
6. What is the need of performance appraisal in an organisation? Discuss the problems associated with employee's appraisal and how to overcome?
7. Write short notes on the following :
 - (i) Career planning
 - (ii) Types of interviews.