

[LP 6185]

AUGUST 2019

Sub.Code : 6185

**BOT DEGREE EXAMINATION**  
**(Regulations for the candidates admitted from 2014-2015 onwards)**  
**FOURTH YEAR**  
**PAPER I – ORGANIZATION AND ADMINISTRATION IN OT**

*Q.P. Code: 786185***Time: Three hours****Maximum: 100 Marks****I. Elaborate on:****(2 x 20 = 40)**

1. Describe the importance of documentation in OT. Explain in detail the methods of documentation.
2. Legal aspects related to Rehabilitation.

**II. Write notes on:****(8 x 5 = 40)**

1. Adaptation for in-coordination.
2. Principles of Administration.
3. Methods of purchasing.
4. What are the supervisory considerations while planning a department?
5. Importance of fire and safety in occupational therapy department.
6. Assessment plan for ADL.
7. Relationship between culture and work.
8. Precaution of vocational activities.

**III. Short answers on:****(10 x 2 = 20)**

1. Staff development programme.
2. Importance of Referral.
3. What is centralized purchasing?
4. Classification of work.
5. Uses of string diagram.
6. Define Administration.
7. Components of Basic ADL.
8. Define filing.
9. Elements of super vision.
10. Types of Leaders.

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