

Code: 15A52101

B.Tech I Year I Semester (R15) Supplementary Examinations June 2018

**FUNCTIONAL ENGLISH**

(Common to all branches)

Time: 3 hours

Max. Marks: 70

**PART – A**  
(Compulsory Question)

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- 1 Answer the following: (10 X 02 = 20 Marks)
- (a) Define a paragraph.
  - (b) What are the three steps involved in letter writing process?
  - (c) What are the functions of note making?
  - (d) What are the purposes of role play?
  - (e) Write any four homophones.
  - (f) Write any two advantages of SMS.
  - (g) What is the importance of group discussion skills?
  - (h) What are the ethics to be followed in a debate?
  - (i) Define report writing.
  - (j) What are the different types of interview?

**PART – B**

(Answer all five units, 5 X 10 = 50 Marks)

**UNIT – I**

- 2 Write a letter to your father inviting him for your college cultural function.

**OR**

- 3 Write an essay on the elements of formal letter writing.

**UNIT – II**

- 4 What are the four methods of note-making? Explain in detail.

**OR**

- 5 Write an essay on the merits and de-merits of solar energy.

**UNIT – III**

- 6 What are the characteristics of group discussion?

**OR**

- 7 What are the advantages of E-mail?

**UNIT – IV**

- 8 Write a review of a film that you have watched.

**OR**

- 9 Write an essay about space technology.

**UNIT – V**

- 10 What are the characteristics of job interviews?

**OR**

- 11 Write a report about your college day function.

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