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Total No. of Questions : 07

B.Com. (2013 to 2017 Batch) (Sem.-3)
HUMAN RESOURCE MANAGEMENT
Subject Code : BCOP-305
Paper ID : [B1128]

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTION TO CANDIDATES :

1. SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.
2. SECTION-B contains SIX questions carrying TEN marks each and a student has to attempt any FOUR questions.

SECTION-A

1. Answer briefly :

- a) Scope of HRM.
- b) Manpower planning.
- c) Career Planning.
- d) Distinguish between Selection and Recruitment.
- e) Sensitivity training.
- f) Performance Linked Compensation.
- g) Employee Welfare.
- h) Potential Appraisal.
- i) Fringe benefits.
- j) Job Evaluation.

SECTION-B

2. Discuss the objectives of HRM and explain the functions of HRM in an organization.
3. Differentiate between job description and job specification. Briefly explain the steps in job analysis process.
4. Write a detailed note on methods of performance appraisal.
5. Discuss the need and importance of training the employees. Outline various techniques for imparting training to the employees.
6. What do you mean by recruitment? Describe the various methods of recruitment.
7. Discuss in detail the various legal provisions for employee health and safety.

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