

Roll No. 

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Total No. of Pages : 02

Total No. of Questions : 09

B.Sc.(MLS) (2011 to 2017) (Sem.-3)

**COMMUNICATION SKILLS**

Subject Code : BMLS-301

Paper ID : [D1170]

Time : 3 Hrs.

Max. Marks : 60

**INSTRUCTION TO CANDIDATES :**

1. SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.
2. SECTION-B contains FIVE questions carrying FIVE marks each and students have to attempt any FOUR questions.
3. SECTION-C contains THREE questions carrying TEN marks each and students have to attempt any TWO questions.

**SECTION-A****1. Do as directed :**

- a) What is channel in communication?
- b) Differentiate between one way/two way communication.
- c) Transform the following sentences into complex sentences :
  - i. He tried his best but didn't succeed.
  - ii. Leprosy is curable and everybody knows this.
- d) Transform the following sentences into simple sentences :
  - i. A tiger that is wounded is very fierce.
  - ii. He admitted that he was guilty.
- e) Use the following words as Nouns and Verbs :
  - i. Sound
  - ii. Type

- f) Modify the following words as abstract nouns :
- Beautiful
  - Kind
- g) Substitute with one word :
- A person who does not believe in God
  - One who knows everything
- h) What is transcription?
- i) Expand the following abbreviations:
- WHO
  - LoC
- j) Give the meaning of the following technical terms :
- i.e
  - PM

#### SECTION-B

- Describe the process of communication.
- Elucidate barriers to listening.
- Write a note on "*Speaking Effectively*".
- What is an effective resume? Explain with an example.
- Describe different reading purposes.

#### SECTION-C

- Elaborate how can the different types of barriers to communication be overcome?
- Discuss various models and strategies of reading.
- Classify consonants according to place and manner of articulation.