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BBA (2013 to 2017)/BRDM/B.SIM (2014 & Onwards) (Sem.-3)

HUMAN RESOURCE MANAGEMENT

Subject Code : BBA-301

Paper ID : [C1164]

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTION TO CANDIDATES :

1. **SECTION-A is COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTION-B** consists of **FOUR** Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains **TWO** questions, carrying **TEN** marks each.
4. Student has to attempt any **ONE** question from each Sub-section.

SECTION-A

Q1. Answer briefly :

- a. Discuss the importance of Human Resource management.
- b. What are the benefits of job analysis?
- c. Define the types of Transfer Policy.
- d. Discuss the techniques of Job Design.
- e. Discuss the methods of wage payment.
- f. What is Human Resource development?
- g. What is Induction Process?
- h. What is Job Enrichment?
- i. Describe the significance of induction.
- j. Discuss the importance of performance Appraisal.

SECTION-B

UNIT-I

Q2. What do you understand by human resource management? Discuss the role and importance of HRM.

Q3. What are the issues and challenges in HRM?

UNIT-II

Q4. Outline the various steps involved in job analysis.

Q5. Discuss :

- a. Job Rotation
- b. Job Enlargement

UNIT-III

Q6. Explain the difference between recruitment techniques.

Q7. Write a short note on the following :

- a. Placement Process
- b. Promotion

UNIT-IV

Q8. Briefly discuss various methods of Performance Appraisals.

Q9. Discuss the various techniques of training.