

SECTION-B

2. What is the importance of soft skills in professional life? Discuss.
3. Elaborate the various types of communication with suitable examples.
4. Discuss the three types of tenses and their correct usage giving suitable examples.
5. What is active and passive voice? When are the rules followed for transformation of a sentence from active to passive voice? Explain.
6. What is speech? Discuss direct and indirect speech in detail.

SECTION-C

7. Discuss the basic parts of a speech in details.
8. What is a sentence? Explain simple and compound sentences and also discuss about complex sentence formation.
9. Write short notes on :
 - a) Homonyms- their usage and importance.
 - b) Conjunctions and Interjections.