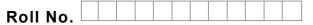
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Total No. of Pages : 02

Total No. of Questions: 17

## MBA (2018 Batch) (Sem.-2) **COMPUTER APPLICATIONS FOR BUSINESS** Subject Code : MBAGE-201-18 M.Code: 76160

### Time: 3 Hrs.

Max. Marks: 60

#### **INSTRUCTIONS TO CANDIDATES :**

- 1. SECTION-A contains EIGHT questions carrying TWO marks each and students has to attempt ALL questions.
- SECTION-B consists of FOUR Subsections : Units-I, II, III & IV. Each Subsection 2. contains TWO questions each carrying EIGHT marks each and student has to attempt any ONE question from each Subsection.
- SECTION-C is COMPULSORY and consist of ONE Case Study carrying TWELVE 3. marks.

#### **SECTION-A**

- Define page break and process to add it. 1.
- 2.
- 3.
- 4.
- 5 Write formula to add values in range of cells in excel sheet.
- 6. What is the role of queries in database?
- 7. Write command to display all the files of a folder in windows command prompt.
- What are the steps to add page numbers in a word file? 8

#### **SECTION-B**

#### **UNIT-I**

- 9. Classify the computer generations. Discuss their features.
- 10. What are the various input/ output devices? Explain.

#### **UNIT-II**

Explain working of windows and multitasking environment. Write the list and features of 11. different windows operating systems marketed by Microsoft Inc. Define process manager.

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12. What are the different components of Microsoft Office? Explain major features of all of them.

#### UNIT-III

- 13. Explain need of mail merge. Discuss process to apply mail merge in MS word documents. What are the various options to add headers and footers in MS Word?
- 14. How can you create your own design template in MS Power point? Discuss Auto content wizard.

#### UNIT-IV

- 15. Discuss the need and process to use Macros in MS Excel. Elaborate.
- 16. Define Database. What are the various data types available in MS Access? Write example queries to create table in MS Access.

**SECTION-C** 

1	7.	

ТР	FN	TN	FP	TPR	FPR	Accuracy
38	2	30	10	0.95	0.25	0.85
34	6	34	6	0.85	0.15	0.85
38	2	29	11	0.95	0.275	0.8375
36	4	30	10	0.9	0.25	0.825
34	6	32	8	0.85	0.2	0.825
36	4	29	11	0.9	0.275	0.8125
38	2	26	14	0.95	0.35	0.8
33	7	29	11	0.825	0.275	0.775
37	3	23	17	0.925	0.425	0.75
34	6	25	15	0.85	0.375	0.7375

Here is an excel table summarizing outputs of an algorithm. Write down steps involved to perform following operations :

(a) Show only the rows with FPR>0.25.	02
(b) Replace the value of Accuracy in all rows with mean of TPR and FPR.	02
(c) Draw a bar graph by considering TPR and FPR.	02
(d) Sort the rows of table and then transpose it.	
(e) Make a macro to display square of every new value entered in the table.	04

# NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.

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